


SUPPLIER ASSESSMENT REPORT

供应商评估报告

Audited Company: 被审核公司	Shenzhen Ruizi Light Electricity Technology Co., Ltd. 深圳市瑞梓光电科技有限公司	
Representative of Audited Company: 被审核公司代表	Admin.Staff : Agm 行政专员: 黄峥	
Audited Site: 被审核场所	6/F, Building A, No.8, East Of Shangxue Technology Zone, Jihua Road, Bantian Town, Longgang, Shenzhen 深圳市龙岗区坂田上雪科技工业园东区 8 号 A 栋 6 楼	
Consigner of Assessment: 审核委托方	Made-in-China.com	
Audit Type: 审核类型	<input type="checkbox"/> Initial Audit 首次审核 <input type="checkbox"/> Follow-up Audit 跟进审核 <input checked="" type="checkbox"/> Re-audit 重新审核	
Valid date: 有效日期	From 30 Sep. 2009 to 29 Sep. 2010	
Verify report: 报告验证	as.cn@sgs.com	
Auditor 审核员:	Leo Zhong	
Reviewed by 审核:	Jeremiah Yu	

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1. Company Profile 公司概况

Name of the Audited Site 被审场所名称	Shenzhen Ruizi Light Electricity Technology Co., Ltd. 深圳市瑞梓光电科技有限公司		
Date of Foundation 成立日期	9 Aug. 2005		
Registered capital in RMB 注册资金(人民币)	RMB : 500,000		
Address 地址	6/F, Building A, No.8, East Of Shangxue Technology Zone, Jihua Road, Bantian Town, Longgang, Shenzhen 深圳市龙岗区坂田上雪科技工业园东区 8 号 A 栋 6 楼		
Contact Person 联系人	Mr. David Huang (黄晓华) / General Manager		
Tel. 电话	0086-755-61218896		
Fax 传真	0086-755-61242066		
E-mail 电子邮箱	Info@ervan.cn		
Market Distribution 市场分布			
Main client 主要客户	<input checked="" type="checkbox"/> Africa	<input checked="" type="checkbox"/> Australia	<input type="checkbox"/> China
	<input checked="" type="checkbox"/> East Asia (Korea/ Japan)	<input checked="" type="checkbox"/> Europe	<input type="checkbox"/> North America
	<input type="checkbox"/> South America	<input checked="" type="checkbox"/> Other: Middle East	
Main Operations 主要运作			
Products Manufactured/ Sold 生产/销售的产品	LED tube, Flexible LED strip		
Total floor size of the audited site 被审核场所的总面积	900 square meters (refer to lease contract)		

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2. Audit Checklist and result 审核检查表及结果

2.1 Business License 工商营业执照

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.1.1	Does the company have valid business license (the company name, address, product/ business scope complied with actual situation or not)? 被审核公司持有有效的营业执照 (公司名称、地址、产品/业务范围是否符合实际情况) 吗 ?	Yes	Refer to the business license provided, the company was a combined unit of foreign trader and manufacturer; The company name and address stated in the business license were same as that mentioned in this report; The business license would be valid till 9 Aug. 2015; The business license indicated the company had right for manufacture and sale of LED component, LED product, electronic product; importing and exporting of goods and technology.
2.1.2	Is the annual review done by local authority (Industrial & Commercial Bureau)? 有地方行政机关(工商局)的年度审核吗 ?	Yes	The business license was reviewed in the year of 2009.
2.1.3	Who is the corporative representative? 法人代表是谁 ?	--	Mr. Lv Juncai / 吕俊材
2.1.4	Conclusion: is it confirmed that the audited company is a real manufacturer, foreign trader or combined? 结论: 能否确认该公司是一个制造商、贸易商或两者兼备 ?	Yes	Refer to site observation and document reviewed; auditor noted that the company was a combined unit.

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2.2 Production Capacity 生产能力

Item 项目	Content 内容	Observations / Comments 发现 / 注释
2.2.1	What is the annual revenue (export and /or import revenues) at the company based on the data of government annual review report/ documents or other reliable financial report? 根据政府部门的年度审核报告/ 文件或其它可靠的财务报告, 该公司年度营业额 (出口和 /或出口额) 是多少?	Refer to below.
2.2.2	If no financial report can be showed, to calculate the annual revenue based on production report, how much is the estimated annual revenue? 如果没有以上报告出示给审核员评估, 根据生产报告的计算, 估计的年度产量是多少?	Refer to the company representative, the annual revenue was around: RMB: 10,000,000
2.2.3	What is the factory floor size? 工厂面积大小?	600 square meters (refer to observation)
2.2.4	Please describe the production flow involved at the factory. 请描述该工厂有关的生产流程。	Material → Bonding → Wire Welding → Glue filling → Light splitting → Testing → Assembly → packing
2.2.5	Please describe the main facilities used at the factory. 请描述该工厂所使用的主要设施。	Refer to below Sheet.

Facility name 设施名称	Brand/Specification 品牌/规格	Quantity 数量	Number of years used 已使用的年限	Status 状况
Voltage regulator	--	4	1-3 years	Good
Electrical parameter tester	--	3	3 years	Good
Optical spectrum analyzer	--	1	2 years	Good
Spectrometer machine	--	1	2 years	Good
Die bonder machine	--	1	2 years	Good
Welding wire machine	--	1	2 years	Good
Dispensing robot equipment	--	3	3 years	Good
Powder point machine	--	1	2 years	Good

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Item 项目	Content 内容	Observations / Comments 发现 /注释
2.2.6	Please gather the employee details by department. 请收集各部门人员信息	Manager/Supervisor: 2 Sales Dept. : 6 Engineer Staff: 6 Quality Control Staff: 5 Admin. staff: 7 Workers: 45 Financial Staff: 2 Purchase Staff: 2 Storage Staff: 2 Number in total: 77

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2.3 Foreign Trade Capacity 外贸能力

Item 项目	Content 内容	Observations /Comments 发现 /注释
2.3.1	How many foreign trading staffs in the company ? and what are their education level/ working experience? 该公司有多少外贸人员？他们的教育水平和工作经验怎样？	Refer to site interview; there were 6 foreign trading staffs, 1 staff was bachelor's degree and 5 staffs were junior college's degree; 3 staffs had 5 years foreign trading experience, and 3 staffs had about 2 years work experience.
2.3.2	How about the English level (reading, writing and speaking) and foreign trading experiences based on interview and education certificate (e.g.: do they know what the LC and FOB are)? 根据面谈和教育证书，外贸人员的英语水平及外贸经验怎样？	Based on interview; 1 staff passed CET-6, others passed CET-4; the foreign trading representative was able to communicate with others in oral and written English.
2.3.3	Does the trading staff clearly know the responsibilities of trading jobs? 外贸人员清晰地知道其工作职责吗？	Yes. Refer to site interview; auditor noted the trading staff knew the responsibilities of trading jobs.
2.3.4	Does the trading staff clearly know the product and relevant technical information? 外贸人员清晰地知道有关产品的知识和技术信息吗？	Yes. Refer to site interview; auditor noted the trading staff had acquired relevant technical information about the product.
2.3.5	Does the company have successful experience of global cooperation? If Yes, please list the oversea clients' names. 该公司具有成功的全球业务合作经验吗？如果有，请列出海外客户的清单。	N/A
2.3.6	Does the company have oversea agency? 该公司在海外有代理处吗？	N/A
2.3.7	Please mark the annual export capacity. 请备注该公司的年度出口能力。	The company business was 100% foreign trading business.
2.3.8	Conclusion: Do you think the company has foreign trading experience and competent staffs? 结论：你认为该公司是否具有外贸经验和有能力的外贸人员？	Auditor noted the company had competent foreign trading staffs.
2.3.9	Please describe: what does the audited company have to do before getting contract from the oversea client based on the past experience? 请描述：根据过去的经验，该公司在获得海外客户订单之前需要做些什么？	Refer to the foreign trading representative, they would do as follows: -Search for clients through internet and B2B website; -Participate exhibitions; -Confirm contract details with clients through internet; -Submit reference sample and follow up.

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2.4 Product Research & Development Capacity 产品设计开发能力

Item 项目	Content 内容	Observations /Comments 发现 /注释
2.4.1	How many R&D staffs at the company? And what are their education level/ working experience? 该公司有多少设计开发人员？他们的教育水平和工作经验怎样？	Refer to site interview; the company had 6 R&D staffs including 1 bachelor and 4 junior college graduates; 3 staffs had 8-10 years work experience, others had 3-4 years work experience.
2.4.2	List the successful project(s), if have. 如果该公司有成功的产品项目，请列出。	Refer to the document provided; the company had applied patent of utility design for their product " car torch " and patent of layout design for their product " car torch " .
2.4.3	Is there relevant design input, output, review, verification and validation documentation available to auditor for review? 有相应的设计输入、输出、评审、验证与确认文件/记录给审核员评审吗？	Necessary drawing and validation document for design process noted.
2.4.4	Are the R&D staffs equipped with adequate instruments /apparatus based on the on-site observation? If Yes, please list the key facilities provided, such as equipments, software and etc. 有配备适当的仪器/ 设备给设计开发人员吗？例如设备、软件等。如果有，请列举主要的设备和软件。	Professional software such as: Pro-E, CAD, Protel-99, 3D max, Photoshop, CorelDraw.
2.4.5	Does the company have an effective design change control procedure in place? 该公司有有效的设计更改控制程序吗？	Engineer change note applied for process.

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2.5 Quality Management System and Product Certification 品质管理系统与产品认证

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.5.1	<p>Has the company obtained the valid certificate for their quality management system? Such as ISO9001, QC080000 and etc. 该公司是否有为其质量管理体系获得有效的认证证书？例如 ISO9001, QC080000 等。</p>	No	N/A
2.5.2	<p>Is product certification done in terms of selling designation (UL for US, CCC for China, CE for Europe ...) at the company? I) Product certification list? if have II) Sample of product certification, if have (at least one of key products)? III) Copy of product certification sample (1-5 key products, if have)? 在该公司，有针对性的销售要求做了相应的产品质量认证吗？ I) 如果有，产品质量认证证书清单？ II) 如果有，获产品质量认证的产品样品？(至少 1 个产品) III) 产品质量认证证书副本 (如果有，1 ~ 5 个产品)？</p>	Yes	<p>1. CE Certificate issued by TOBY Technology Co., Ltd. Product: Multifunction car torch; Model: DT1500, DT700, DTAA Standard: Directive 89/336/EEC</p> <p>2. CE Certificate issued by TOBY Technology Co., Ltd. Product: LED Fluorescent Lamp ; Model: LEDT8, LEDT4, LEDT5, LEDT10, LEDT12; Standard: EMC and LVD</p> <p>3. RoHS Certificate issued by TOBY Technology Co., Ltd. Product: Multifunction car torch; Model: DT1500, DT700, DTAA Standard: RoHS Directive</p> <p>4. RoHS Certificate issued by TOBY Technology Co., Ltd. Product: LED Fluorescent Lamp ; Model: LEDT8, LEDT4, LEDT5, LEDT10, LEDT12; Standard: RoHS Directive</p> <p>5. RoHS Certificate issued by TOBY Technology Co., Ltd. Product: GU10 Spot Light; Model: GU10 Standard: RoHS Directive</p>

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2.6 Suppliers/ sub-contractors Control 供应商/ 外包商控制

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.6.1	Does the company establish and implement an effective suppliers/ sub-contractors assessment procedure (which covers the acceptable criteria of supplier/ sub-contractor)? 该公司是否建立及执行有效的供应商/ 外包商评估程序(包括可接受的供应商/ 外包商标准)?	No	No effective procedure for supplier assessment.
2.6.2	Does the company use the results of the assessments to determine acceptable/non acceptable sources? 该公司是否根据评估的结果来决定是否采用此供应商/ 外包商?	Yes	Supplier assessed by observation result and product quality, delivery & price.
2.6.3	Does the company keep the assessment report? 该公司是否保存评估报告?	No	No supplier assessment report provided to review.
2.6.4	Does the company retain an updated list of approved suppliers/ sub-contractors? 该公司是否有更新的合格供应商/ 外包商一览表?	Yes	Auditor noted updated list of approved supplier.
2.6.5	Are written instructions available for incoming material inspections /testing? 有文件化的来料检验 /测试指引?	Yes	Documented instruction for incoming material inspection noted in work place.
2.6.6	Are raw materials inspection state clearly identified? 物料检验状态有清楚地标识吗?	Yes	Based on site observation, the incoming raw material was identified.
2.6.7	Is inspection and testing result recorded and maintained? 检验与测试结果有记录并保存吗?	Yes	Incoming material inspection record maintained.
2.6.8	Are procedures of the control and release for material adequate? 控制和发放物料的程序适当吗?	Yes	Refer to site review; material control and release implemented per procedure.
2.6.9	Is non-conforming material adequately identified and controlled? 不合格的物料有适当的标识和控制吗?	Yes	Refer to site review; non-conforming materials were under controlled.
2.6.10	Are storage facilities and handling methods appropriate? 储存设施和搬运方法适当吗?	Yes	Based on site observation, the storage facilities was appropriate.

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2.7 Production Process control 过程质量控制

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.7.1	<p>Are the following items /documents provided at appropriate location and under control when necessary?</p> <ul style="list-style-type: none"> - Work Instructions /procedures - Workmanship standard /acceptance - Golden sample /Approval sample <p>若有必要，在适当的区域有提供下面的项目 /文件？</p> <ul style="list-style-type: none"> - 工作指引 /程序 - 工艺标准 /可接受标准 - 批准的样品 	Yes	Refer to site observation; work instruction available in appropriate location.
2.7.2	<p>Are the environmental conditions such as tidiness and cleanliness being controlled and suitable for the operation performed?</p> <p>环境条件，整齐清洁在受控状态之下并适合生产运作吗？</p>	Yes	Based on site observation, auditor noted environmental conditions were suitable.
2.7.3	<p>Is corrective action documented and followed-up?</p> <p>纠正措施有记录并有跟进吗？</p>	Yes	Corrective action record provided to review.
2.7.4	<p>Are written inspections /testing instructions available?</p> <p>有文件化的检验 /测试指引吗？</p>	Yes	Documented instructions available for inspectors.
2.7.5	<p>Are appropriate inspection /testing equipments available?</p> <p>有适当的检验 /测试设备吗？</p>	Yes	Refer to site observation; some testing equipment applied for process control.
2.7.6	<p>Does the company carry out a 100% function and visual inspection?</p> <p>公司有执行 100% 功能及外观检验吗？</p>	Yes	The QC staff would conduct 100% inspection for the mass product.
2.7.7	<p>Are non-conforming units clearly marked/ segregated to prevent accidental dispatch?</p> <p>不合格产品有清晰地标识/ 隔离以预防非逾期的使用吗？</p>	Yes	Based on site observation, non-conforming units were segregated.
2.7.8	<p>Is inspection and test result recorded and maintained?</p> <p>检验与测试结果有记录和保持吗？</p>	Yes	Inspection record maintained and provided to review.

End of this section, and continue with next page. 本节结束，下一页继续。

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2.8 Random Product Inspection and Continuous Improvement 产品随机检验与持续改进

Item 项目	Content 内容	Yes/ No 是/ 否	Observations /Comments 发现 /注释
2.8.1	Is there a procedure to conduct random product inspection after final packaging in place? 在最后包装工序之后，是否有随机产品抽样检验程序？	Yes	Refer to the company representative; the QA staff would conduct final random inspection after final packaging.
2.8.2	Is there a clear procedure for handling customer complaint? 是否有清晰的程序处理客户投诉？	Yes	Procedure for customer complaint noted and handled by sales staffs.
2.8.3	Are corrective & preventive actions mechanism established and implemented effectively (including the suppliers/ sub-contractors control, incoming inspection, process control, final inspection and customer complaint)? 是否建立并有效执行纠正及预防措施机制(包括供应商/外包商控制、来料/过程/最后检验及客户投诉)？	--	Not all procedure established for process.
2.8.4	Can the finished/package product be traced by lot identification to the appropriate raw materials test reports? 最后的完成品能否追溯到原材料的批次？	Yes	Refer to company representative; the products can be traced by purchase number and production code.

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2.9 The Company Development Plan 企业发展计划

Item 项目	Company Development Action(s) 公司发展行动	Timeframe 期限
1	Promote quality level and design ability by inviting a Japanese engineer for instruction.	In 1 week
2	Enlarge company production scale by renting another workshop with 900 square meters	In 1 week

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3. Attachments 附件

3.1 Documents 文件



Description: Business License



Description: Land Lease Contract



Description: Exporting Approval Certificate



Description: Certificate of Patent



Description: CE Certificate (LVD)



Description: RoHS Certificate

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Description: RoHS Certificate

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3.2 Photos 图片



Description: Company View



Description: Company Office



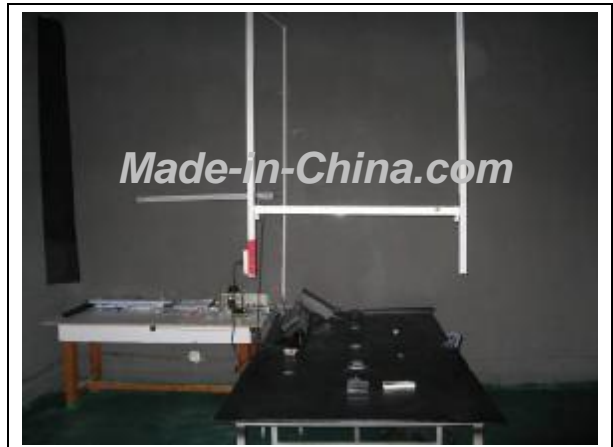
Description: Workshop



Description: Workshop



Description: Testing Room



Description: Testing Room

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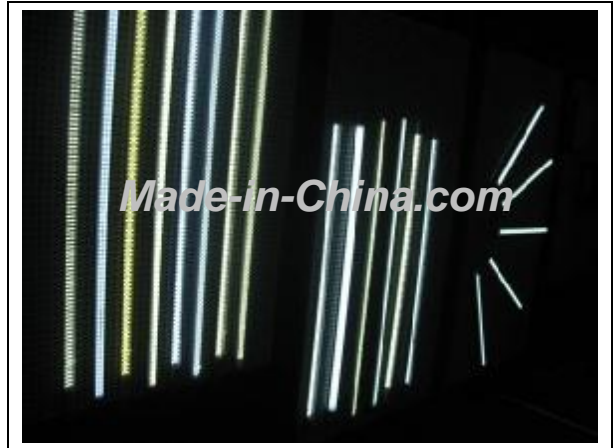


Supplier Assessment Report

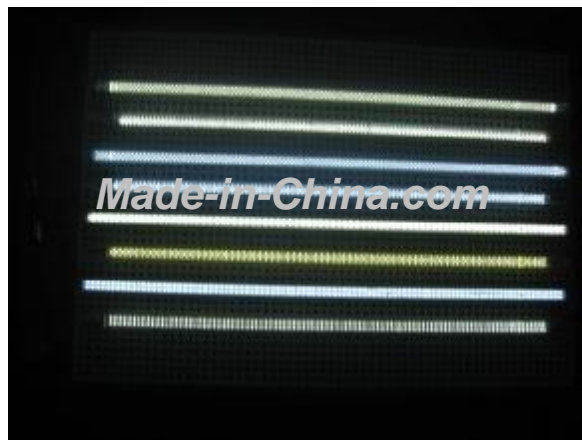
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Description: Reference Samples



Description: Reference Samples



Description: Reference Samples

-- End of the Report --

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